



SWISS BIOLOGIC DENTISTRY

4202 North 32nd Street, Suite A

Phoenix, Arizona 85018

p: 602.956.4800 | f: 602.903.7228

dental@swissbiologic.com | swissbiologic.com

Welcome to Our Office!

We are happy that you are choosing HEALTH as a priority and look forward to assisting you in this journey. As a new patient, there are a couple of important points that you should know:

1. X-rays

In order to properly diagnose your needs, Dr. Amelia needs current, diagnostic-quality radiographs. We require a panoramic OR full mouth series within 3 years and bitewings within 1 year.

It is your responsibility to make sure any current x-rays are sent to our office BEFORE your appointment. Sometimes, there are software incompatibilities, or you may need to sign a release form with your previous office giving them permission to send records to us. We encourage you to follow up with our office a couple of days after you request your records to be sure that everything has been sent. Also, please note that not all x-rays are of diagnostic quality. We will do our best to use your other office's x-rays, but we may require new ones at our office.

We need your digital x-rays sent via email. We do not accept paper copies. Our email address for all records being sent is records@swissbiologic.com

2. Insurance

Our office is **NOT** an "in-network" provider with any dental plan, which means we do not have a contract with them. However, we can help you utilize any PPO benefits and help you – to the best of our abilities – understand your co-payments and deductibles. Some insurance companies will "lessen your benefits" and/or "assign benefits/payments to the policy holder" in order to discourage you from using an out-of-network provider. This means that you **may need to pay in full for services** and wait for reimbursement from the insurance company. We will always try to notify you of this before your appointment.

All insurance policies are different: the sooner we have your information, the better we can help you navigate your benefits. If you have not already provided your information, please do so as soon as possible.

BETTER HEALTH THROUGH BETTER DENTISTRY!